

November 30, 2006

The Roofing Industry Alliance for Progress
10255 W. Higgins Rd.
Suite 600
Rosemont, IL 60018-5607

Re: MVP Award
John Doe, Foreman

Dear MVP Judges:

We hereby nominate John Doe for an MVP Award! John started work with us over 22 years ago as a laborer. He quickly advanced into a roofing professional and has been a roof foreman with us for the past 16 years.

You will see on the attached pages what sets John apart from so many individuals in our industry, along with the significant contributions he has made to our company and industry.

If you have any questions or need additional information, please do not hesitate to contact us.

Thank you in advance for your consideration of John Doe as a Most Valuable Player in the roofing industry.

Sincerely,
Acme Roofing

Bill Smith
President