



**CERTA TRAIN-THE-TRAINER AUTHORIZATION  
PREQUALIFYING QUESTIONNAIRE**

Each CERTA Train-the-trainer **PROGRAM ATTENDEE** is required to complete this form and submit it to NRCA before the start of the class.

The CERTA Train-the-trainer program is a pass/fail course. Participants must pass a written examination, a roofing torch performance examination and the instructors' evaluations to become authorized CERTA instructors.

Attendees must meet the following prerequisites in order to attend this program:

1. Applicants must be proficient in the use of a roofing torch for application of modified bitumen roof systems.

Number of years of torching experience:

- less than 1 year       1 to 3 years       more than 3 years

2. Applicants must be able to speak and read English. The CERTA Train-the-trainer Authorization program and the final exam are in English.
3. Applicants must have some experience training others. (For example, a foreman who regularly delivers "Toolbox Talks" would qualify.)

Please describe: \_\_\_\_\_

\_\_\_\_\_

I understand the prerequisites described above are necessary to participate in the CERTA Train-the-trainer Authorization program.

Full name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Company name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date and location of class you are attending: Date: \_\_\_\_\_ City/State: \_\_\_\_\_

**This signed document must be received by NRCA before the start of the class.  
Fax to Janice Davis, manager of NRCA University and risk management, at (847) 544-0864.**